



# 2011

## **SUMMITCORPS** THE NEW RIVER EXPERIENCE RESERVATION INFORMATION

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Information Included:

### **Council Contingent Leader Appointment and Reservation Form**

This kit contains information on your council's initial reservation to attend the Order of the Arrow 2011 SummitCorps. To secure space, each council must complete the online Contingent Reservation form and pay the non-refundable \$100 per participant reservation deposit. (Checks with a completed reservation form must be sent to the Order of the Arrow, BSA, P.O. Box 152079, Irving, Texas 75015-2079. Individual registration forms will be available online April 1, 2011 and must be completed by May 31, 2011.

All Contingent, Participant and Staff registration will be accomplished using the National Order of the Arrow Event Registration System through the URL <https://registration.oa-bsa.org>. Any required hard-copy forms will be produced during the online process.

### **SummitCorps Staff Application**

A detailed description of the SummitCorps staff application process is enclosed for those youth and adult Arrowmen interested in serving for one or more weeks as a staff member. **Information about how to apply for an InstructorCorps position is enclosed for those Arrowmen interested in full-time SummitCorps staff employment.**

### **SummitCorps Promotional Information Available**

Promotional information is available online to help assist your lodge leadership in promoting SummitCorps to its membership. All materials can be reproduced and distributed to members of your lodge. Encourage lodge members to visit the SummitCorps promotional website: [www.event.oa-bsa.org](http://www.event.oa-bsa.org).

### **Trading Post Orders**

All SummitCorps trading post orders are to be placed through the OA Trading Post Portal on [www.oa-bsa.org](http://www.oa-bsa.org).

### **SummitCorps Administrative, Transportation and Program Information**

All SummitCorps administrative, transportation and program information will be available online at [www.event.oa-bsa.org](http://www.event.oa-bsa.org) after April 1, 2011.

## IMPORTANT SUMMITCORPS INFORMATION

### SUMMITCORPS – THE NEW RIVER EXPERIENCE

The Order of the Arrow and the New River Gorge National River have joined together to create a program titled SummitCorps – The New River Experience. A chance for 2,000 Arrowmen to provide meaningful service during a four week period in July 2011. Each week 500 Arrowmen will attend to provide service building a new bike and hiking trail on National River land adjacent to the Boy Scouts of America's newest high adventure base and future site of National Scout Jamborees: The Summit: Bechtel Family National Scout Reserve in West Virginia.

SummitCorps will provide a unique opportunity for youth and adult Arrowmen to set an example of leadership in service to those who treasure our national parks. In addition, they will live an experience that will leave them with:

- A deeper understanding of the Scout Oath, Scout Law, Order of the Arrow Obligation, and what it means to "live" these words in one's daily life.
- A renewed spirit, pride, and enthusiasm for Scouting and the Order of the Arrow.
- Skills that will help them to be more effective leaders in their lodge, Scout units and communities.
- New program ideas, knowledge, and skills that will help them to be of greater service back in their home unit, lodge and council.
- A deeper appreciation of our country's natural resources.
- New friendships with fellow Arrowmen from throughout the United States.
- Memories to last a lifetime.

### DATES AND LOCATION

The 2011 SummitCorps program will cover a four week period of time from July 3 through the 30. The staging area for this program will be the Glen Jean, West Virginia National Guard Armory (Hwy 19). Glen Jean is also where the headquarters for the New River Gorge National River is located.

Youth and adult Arrowmen can select any of the following four weeks to attend SummitCorps:

First Week: July 3 – 9

Second Week: July 10 – 16

Third Week: July 17 – 23

Fourth Week: July 24 - 30

### ATTENDANCE

Youth and adult Arrowmen who are registered members of the Boy Scouts of America and have their council's approval, are eligible to participate in SummitCorps. Participants must meet the Philmont height and weight guidelines listed in this reservation brochure. Youth members must be a least 14 years of age by July 1, 2011.

**All participants must register as a member of their local council contingent or be a member of the SummitCorps staff. Council contingents and Arrowmen may sign up for one week ONLY on a first come, first serve basis.**

Although there are no ratios imposed on youth to adult participation, youth involvement is highly encouraged. Every contingent attending the SummitCorps program must have two-deep adult leadership including provisional contingents that have Arrowmen from two or more councils.

### PHILMONT HEIGHT AND WEIGHT GUIDELINES

All participants must meet the following Philmont height and weight guidelines and be in good physical condition to participate in the SummitCorps program:

	<b>Recommended Height Weight (lbs)</b>	<b>Maximum Acceptance</b>
5'0"	97-138	166
5'1"	101-143	172
5'2"	104-148	178
5'3"	107-152	183
5'4"	111-157	189
5'5"	114-162	195
5'6"	118-167	201
5'7"	121-172	207
5'8"	125-178	214
5'9"	129-185	220
5'10"	132-188	226

5'11"	136-194	233
6'0"	140-199	239
6'1"	144-205	246
6'2"	148-210	252
6'3"	152-216	260
6'4"	156-222	267
6'5"	160-228	274
6'6"	164-234	281
6'7"	170-240	295
<b>&amp; Over</b>		

#### ANNUAL BSA HEALTH AND MEDICAL RECORD.

SummitCorps participants and staff will be required to bring a completed and signed Annual BSA Health and Medical Record form to attend. Examination must take place no more than twelve months prior to the start of each week.

#### SUMMITCORPS FEE

The SummitCorps fee is \$250.00 per week for participants and staff members that pay their fee by May 1, 2011 (postmark date). Fees paid after May 1, 2011 will be \$300.00. All late fees must be received by the OA Director no later than May 31, 2011. The fee includes seven days of program, 18 meals, safety equipment, insurance coverage, recognition items and a full day of recreation.

#### **RESERVATION QUOTA FOR COUNCIL CONTINGENTS**

For the 2011 SummitCorps program, each council will be allowed 8 participants. All councils will have until December 1, 2010 (postmark date) to use their allotted number of reservations. Reservations not used will be released to other councils on a first come, first serve basis. **Councils may apply for no more than 15 additional spaces when they send in their original reservation, which will be placed on a first come, first serve waiting list.**

#### SUMMITCORPS RESERVATION FORM

The Council Contingent Leader Appointment and Reservation Form, available online after October 1, 2010 at <https://registration.oa-bsa.org>, is your council's initial reservation to participate in the 2011 SummitCorps program. The form should be completed with the name and contact information of the adult contingent leader and forwarded with a deposit check for \$100 per participant (nonrefundable) to the Order of the Arrow, BSA by **December 1, 2010**. (Councils requesting additional space beyond

their quota must submit a \$100 deposit to hold those spaces, which is refundable if requested space is not filled.) No individual reservations will be accepted. All weeks will be filled on a *first come, first serve basis*, so councils are encouraged to register and send in their deposits early. **There are only 500 spaces per week available (includes staff).**

**All contingent reservations must be transmitted through the local council office and accompanied by a transmittal form (Council Deposit or Contingent Transmittal Form).**

#### CANCELLATION AND REFUND POLICY

The \$100.00 per-person deposit is transferable to a substitute within the same council on a one-for-one basis but it is non-refundable, and may not be applied to the balance due for another person. Participants canceling their reservation after May 31, 2011 will forfeit their entire SummitCorps fee.

#### NATIONAL OA COMMITTEE

The National Order of the Arrow Committee, led by Chairman Ray Capp, will host and provide overall guidance and leadership to the 2011 SummitCorps program.

Veteran Arrowmen from around the nation make up the national committee and bring to the SummitCorps program not only extensive Order of the Arrow and Scouting experience, but years of experience in staging and administering national events.

**Mike Hoffman from Scottsdale, Arizona** has been appointed SummitCorps Chairman ([Email:MikeH@azben.com](mailto:MikeH@azben.com)).

**Scott Beckett from Denver, Colorado** will provide leadership to the SummitCorps program ([Email:scottwbeckett@me.com](mailto:scottwbeckett@me.com)).

**Clyde Mayer, OA Team Leader**, will be the SummitCorps staff adviser and project manager.

The following national OA committee members have been appointed to serve as Incident Commanders (Lead Advisers) for each of the four SummitCorps weeks:

**First Week: July 3 -9, 2011**

**Dan Segersin, Eden Prairie, Minnesota**

**Email: [seger005@comcast.net](mailto:seger005@comcast.net)**

### Second Week: July 10-16, 2011

Jack Hess, Lafayette, Colorado

Email: [jwhess54@msn.com](mailto:jwhess54@msn.com)

### Third Week: July 17-23, 2011

Steve Bradley, Riverside, California

Email: [sbrad8854@aol.com](mailto:sbrad8854@aol.com)

### Fourth Week: July 24-30, 2011

Matt Walker, Richardson, Texas

Email: [mwalker1@us.ibm.com](mailto:mwalker1@us.ibm.com)

### SUMMITCORPS STAFF APPLICANTS

All Arrowmen interested in being considered for a SummitCorps staff assignment must complete a staff application online, print, and mail to the Incident Commander of the week they are interested in staffing. **A staff member hoping to serve at more than one week should submit a separate application for each week.**

All staff registrations must be received by December 1, 2010 via the National Order of the Arrow Event Registration System through the URL <https://registration.oa-bsa.org>. Any required hard-copy forms will be produced during the online process.

Once approved by the Incident Commander and OA Team Leader, staff members will be notified by the national office and mailed a Staff Assignment Confirmation and arrival date. Scout Executive approval is mandatory for all SummitCorps staff applicants.

### INSTRUCTORCORPS POSITION

The InstructorCorps (I-Corps) is a team of highly trained instructors who will serve as crew leaders for the SummitCorps program.

Arrowmen interested in becoming an I-Corps member must be at least 18 years old by June 1, 2011 and registered members of the Order of the Arrow and the BSA. Instructors will be employed as full-time, paid staff for the SummitCorps. All potential Instructor Corp members must request this position by registering as a staff member, at the National Order of the Arrow Event Registration System through the URL

<https://registration.oa-bsa.org>. Any required hard-copy forms will be produced during the online process.

For additional application information, contact Paul Jensen, InstructorCorps Director, at [InstructorCorps@gmail.com](mailto:InstructorCorps@gmail.com).

### TRADING POST ORDERS

All participants, staff and non-participants will be required to pre-order their SummitCorps merchandise through the Trading Post Portal on [www.oa-bsa.org](http://www.oa-bsa.org). Unique SummitCorps merchandise will be available for ordering after February 15, 2011. All items will be available for pick-up by participants or shipped to non-participants during the SummitCorps program (July 3 – 30, 2011). After placing an order, Scouts and Scouters should print a copy of their order.

### SUMMITCORPS ADMINISTRATIVE, TRANSPORTATION AND PROGRAM INFORMATION

All administrative, transportation and program information will be available to SummitCorps contingent leaders and participants online at [www.event.oa-bsa.org](http://www.event.oa-bsa.org) after April 1, 2011.

Information about the SummitCorps project site, medical requirements, emergency contact numbers, risk management issues, transportation arrangements, participant needs list, and more will be posted on the website.

**Transportation:** The responsibility of transporting participants to project sites safely rests with the council contingent leaders. Depending on the size of each contingent, several councils may want to arrange transportation together, such as carpooling or renting a bus. Transportation from the Charleston, West Virginia airport to the project site will be made available for a small fee.

**Housing:** SummitCorps participants and staff members will be camping on the Glen Jean National Guard Armory grounds and will need to bring their own tent and sleeping gear. Once registered, participants and staff will be sent a list of necessary personal items to bring.

The SummitCorps website will also provide information about programs that will be offered at the project site. This will include information about recreational opportunities, special events, religious services, opening and closing gatherings, and special guests.